

**UNITED STATES DISTRICT COURT  
District of New Mexico**

**CM/ECF PRO SE NOTIFICATION FORM**  
Case Management/Electronic Case Files

This form is used to register your email address for notification of filing to be received from the Court's Case Management/Electronic Case File (CM/ECF) system. Please complete the necessary information.

**PLEASE TYPE or PRINT**

Please enter party information	
Case Number:	
First/Middle/Last Name:	
Contact Phone Number:	(Include Area Code)
Complete the following information for <b>either</b> a P.O. Box <b>or</b> physical address, not both.	
Address:	
City/State/Zip:	
<input type="radio"/> I elect to receive notification via <b>E-Mail</b> ** (Complete the following information)	
E-Mail Address:	
	(Include Area Code)

**\*\*By submitting this notification form, the undersigned consents to receiving notice of filings pursuant to Fed. R. Civ. P. 5(b) and 77(d) via the Court's electronic filing system.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Submission:** You may submit this completed **AND** signed form via one the following:

Mail	Fax	E-Mail
United States District Court ATTN: CM/ECF Notifications 333 Lomas Blvd NW, Suite 270 Albuquerque, NM, 87102	505-348-2028	<a href="mailto:cmecf@nmcourt.fed.us">cmecf@nmcourt.fed.us</a>  (Scan to PDF file format)

*Note: Questions regarding this form may be directed to our CM/ECF Help Desk at (505) 348-2075 or via email (at the above email address).*