

COMMUNITY GOVERNANCE ATTORNEY COMMISSION

Minutes

February 28, 2022 | 11:00 a.m. – 1:00 p.m.

UNM School of Law, Utton Center and Zoom

Commission Members in Attendance:

- Adrian Oglesby, at Utton Center
- Oscar Vasquez Butler, by Zoom
- David Mathews, by Zoom

Others in Attendance:

- Lauren Rust, by Zoom
- Harrison Rommel, by Zoom
- Jacobo Baca, by Zoom

Topics Addressed during meeting:

1. Analyze and approve final dollar amount for waiver (full-time in-state tuition for Fall and Spring; Costs for Fall and Spring semesters; Cost of Living Stipend).

Full-time in-state tuition for Fall and Spring	\$18,201.20
Costs for Fall and Spring semesters	\$1,764
Cost of Living Stipend	\$15,820
Grand total	\$35,785.20

Approved, all in favor.

2. Modify CGAC Rules of Procedures.  
The CGAC Rules of Procedure were modified to clarify that the deadline for the CGAC to provide recommendations for student hires to HED is the end of March annually. The Rules were also modified to clarify that the CGAC generally follows Robert's Rules of Order.

Approved, all in favor.

3. Review and edit Student Application Criteria. Approved, all in favor.  
The CGAC discussed the criteria that will be used to select students for the CGA program. The final criteria adopted unanimously are:

Student Application Criteria

- Required Submissions

- Cover Letter
- Short Essay
- References
- Interview
- Demonstrated professionalism
- Demonstrated passion for clientele and field of work
  - Internships/Jobs
  - Course work
  - Scholarship
  - Community Experience

4. Review Timeline, Schedule, and To-Do List, discuss potential early student. The Commission and guests discussed the potential for hiring one of this year's 3Ls to start the program a year ahead of our current schedule. There was agreement that, while this may not logistically be possible, if it is then it must follow an open, competitive process. Adrian will continue to investigate this possibility.

The current To-Do list for the CGAC includes:

- HED Rulemaking
- Issue RFP for Legal Service Providers
- Develop HED-UNM MOU
- Transfer funds to UNM
- Establish Internal UNM Financial Management Protocols
- Select Students